



# CITY OF West Linn

22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## COMMITTEE FOR CITIZEN INVOLVEMENT Draft MEETING NOTES – October 27, 2020

Members Present: Gary Walvatne, Shannen Knight, Ed Schwarz, Vicki Olson, and Dan Tedrow  
Council Liaison: Teri Cummings  
Staff Liaison: Associate Planner Chris Myers, Darren Wyss, Acting Planning Manager, and Administrative Assistant Lynn Schroder

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**Staff Liaison: Chris Myers – [cmyers@westlinnoregon.gov](mailto:cmyers@westlinnoregon.gov)**

### 1. Call to Order and Roll Call

Chair Walvatne called the meeting to order at 5:32 pm.

### 2. Public Comments

None.

### 3. HB 2001/03 Project Advisory Committee

Acting Planning Manager Wyss provided background on the HB2001/2003, and presented a draft recommendation for a limited-duration project advisory committee (PAC).

The City has commenced work on HB2001 and HB2003; legislation requiring jurisdictions to update their Housing Needs Analysis and associated housing production strategy to provide housing choices. The City will address both projects concurrently in two phases. Phase 1 is a technical exercise to determine what the City needs to do to implement the legislation. Phase 2 will be policy decisions and the legislative adoption process with the Planning Commission and City Council.

As part of the Phase 1, the City needs to appoint a PAC to review consultant work products and provide feedback. The City Council directed staff to get a recommendation from the CCI on the membership of the PAC.

The consultants, DLCD staff, and City staff identified and reached out to various stakeholders to participate based on their housing knowledge, familiarity with HB 2001 and HB2003, or their involvement with City policymaking. Based on their availability, City staff has received commitments from a number of organizations/groups and recommends the CCI recommend them to City Council for appointment.

The CCI recommended adding a member of the CCI, HRB, and the EDC and two citizens-at-large members to serve on the project advisory committee and the identified stakeholders. Vicki Olson volunteered to serve as the CCI representative. Dan Tedrow volunteered to backup Vicki Olson.

**4. Community Engagement Plan Recommendation for HB 2001/2003**

Wyss outlined the process and timeline for Phase 1 HB2001/2003 community engagement. Updates to the City Council, Planning Commission, and Neighborhood Presidents are part of the Phase 1 process. Phase 2 will need a larger community engagement plan which is target to begin in June 2021. The consultant will create a web page to post materials.

**5. Topics for Future Meetings**

The CCI identified the Phase 2 Community Engagement Plan, a 2021 work plan, and the 2020 annual report as items for future meetings.

**6. Member Comments**

Myers noted that there are open positions on the CCI.

The CCI discussed staff roles and responsibilities in addressing public comments for land use actions during a quasi-judicial process.

**7. Adjourn**

Chair Walvatne adjourned the meeting at approximately 7:04 pm.